

Minutes of a November 10, 2021 School District of Manawa Ad Hoc Safety Committee Meeting

The meeting began at 5:30 p.m. MES Board Room

Board Committee Member: Russ Hollman

Committee Members: Dr. Melanie Oppor, Dan Wolfgram, Jeff Bortle, Danni Brauer, LuAnne Ujazdowski, Janine Connolly, Jill Seka, Nate Ziemer, Chief James Gorman, Chief Rob Rosenau, Sheriff Tim Wilz, Andy Carlin, Mayor Mike Frazier, Krystal Draeger, Jill Timm, Eric Pynenberg, Amanda Bruette, Michelle Krisher, Justin Buschke, Keither Jepson, and Emma Riske

In Attendance: Dr. Melanie Oppor, Dan Wolfgram, Russ Hollman, Jeff Bortle, Danni Brauer, LuAnne Ujazdowski, Jill Seka, Nate Ziemer, Chief Rob Rosenau, Andy Carlin, Krystal Draeger, Jill Timm, Amanda Bruette, Michelle Krisher, Justin Buschke, Keither Jepson, Emma Riske, Eric Halverson, Stephanie Riske, and Ellen Connor

Timer / Recorder: Danni Brauer

1. Introduction of SDM Safety Committee Members
2. Review the purpose of the SDM Safety Advisory Committee (Information)
 - Convene a committee representative of the diversity of the community once every three years per state statute.
 - Identify revisions to the District's safety plan to ensure it is up-to-date and employs best practices in current safety practices.
 - Plan for any professional development regarding the safety plan for students, staff, families, the community, and emergency responders.
 - Plan for the effective implementation of the SDM safety plan.
3. Establish Safety Committee ground rules (Information / Action)
 - a. *Dr. Melanie Oppor will serve as the committee moderator.*
 - b. *Danni Brauer will serve as the committee secretary.*
 - c. *Anyone wishing to speak will take turns when no one else is speaking. The moderator may call upon committee members who have not shared to ensure everyone who wishes to speak receives a turn.*
 - d. *Members of the committee agree to respect and listen to the diverse perspectives of the other members of the committee.*
 - e. *Other?*
4. Discuss background information as contained in the Google Drive folder and answer questions - Informational
 - a. Current SDM Safety Plan
 - b. Office of School Safety - 2017 Wisconsin Act 143; 2021-2022 Requirement Checklist
 - c. Other
5. Discuss approach for conducting safety assessments for both schools and Paving the Way
 - a. Who will be responsible?

- b. When will this be done?
- c. Other

The Waupaca County Emergency Management team can help the District to organize the walk-through for the assessment. The committee would like local emergency departments, board members, school officials, and other members of the committee to take part in the assessment day. All three buildings (MES, MMS/LWHS, Paving the Way) would take one day. December 2, 2021 from 8:30 a.m. to 3:30 p.m. Lunch will be provided from food service. Clipboards will be needed as well as subs for the teachers who are on the committee. Let Mrs. Trice know about the group being at Paving the Way with students.

6. Consider Whether to Endorse the Waupaca County Sheriff's Department Call Center to Have Direct Access to the SDM Security Cameras. Motion by M. Krischer / J. Bortle to Approve the Waupaca County Sheriff's Department Call Center to have direct access to the SDM Security Cameras as it is not recorded. Motion carried.
7. Review and revise the SDM Safety Plan - Information - Andy Carlin proposed a new format for the plan. Standard Response Plan from the *I Love You Guys Foundation*. Includes tools for teachers to use to teach students. Have the next followup meeting to be after the assessment. Stop The Bleed training for staff is a must. DA and principals will meet after the assessment to revise the new plan template.
8. Address any other issues brought before the Safety Advisory Committee - Information
How can we keep the doors closed and what do we do about the windows? Window punches? The assessment should cover these questions. There was discussion about reunification. Invite Brian Elmhorst to bring a team from St. Paul School. Parent nights to roll out ALICE Training.
Students are outside in front of school before they can be let in at 7:40. Can students come inside earlier and be supervised? Boys and Girls Club is a potential opportunity. Maybe help from high school students.
The need for more bus stops within town. Safe route to school for walkers.
Is there a protocol for when smaller incidents happen? Like things that happen off school grounds that endanger safety. School staff can not leave school grounds to address incidents.
9. Review the Board of Education Safety Plan Approval Process (Information)
10. Set Next Meeting Date: January 5, 2022 5:30 p.m.
11. Next Meeting Agenda Items
12. Adjourned at 7:15 p.m.